

# If you're filing for UNEMPLOYMENT INSURANCE due to the Covid-19 pandemic, here is what you need to know.

**Apply online at:** [www.filectui.com](http://www.filectui.com)

**Note:** Telephone assistance is not available for Unemployment Claims

## What you need to file

- Email address
- Social Security number or proof of legal alien status
- Your complete mailing address and phone number
- Dependents' and spouse's information if applicable
- Educational and Occupational History
- Employer Registration number or Federal Employer Identification Number (FEIN) of your most recent employer (FEIN is on your W-2 form)

You **may** be eligible if:

- You were diagnosed with COVID-19 but are able to return to full-time work
- You were required to self-quarantine even though you are not sick
- Your place of employment closed and you are not able to work remotely
- You are unable to work due to a family member's illness
- You typically work full-time hours but were reduced to part-time

**Note:** Due to the high volume of claims being filed, direct deposit to your bank account is the recommended method of payment

There is no waiting period to apply. Eligible claimants may receive benefits for the first week they are unemployed.

***Be sure to answer YES to the first question on the application – “Are you able and available and actively seeking full time work?”. Due to the COVID-19 pandemic, the Commissioner has waived the requirement to look for work. If you answer no, your benefits will be stopped.***

## If your claim is approved:

**Ongoing filing requirements:** Unemployment benefits are paid on a weekly basis. For every week that you are unemployed, you must file a weekly claim. When filing a weekly claim you will always be filing for the week that has just ended (Sunday through Saturday).

**Taxes:** Benefits are considered tax income for local, state and federal taxes. Recipients are able to choose their level of federal and state tax withholdings from their benefit payment.

**Weekly payment information:** Weekly benefit rate is 1/26 of average of total wages paid during two highest quarters, up to a maximum benefit rate of \$649 per week for up to 26 weeks



### Additional Federal Benefits

1. The Federal *Coronavirus Aid, Relief, and Economic Security Act* provides additional benefits to workers who qualify for UI benefits under state programs and to workers who do not qualify for their state program or have exhausted their state UI benefits.
2. Workers who *qualify* for state UI benefits described above may receive Pandemic Unemployment Compensation and Pandemic Emergency Unemployment Compensation.
  - a. Benefits available:
    - i. An additional \$600 a week on top of state UI benefits through July 31, 2020.
    - ii. Benefits are available for 39 weeks, not the usual 26 weeks
3. For workers who *do not qualify* for regular state unemployment compensation, or have *exhausted their benefits*:
  - a. You may qualify for Pandemic Unemployment Assistance if you:
    - i. Are looking for part-time work
    - ii. Do not have enough earnings to qualify for normal unemployment
    - iii. Are self-employed
    - iv. You are not working because:
      - You cannot start work or get to work because of the emergency;
      - Your worksite is closed due to the emergency
      - You are diagnosed with COVID-19, have the symptoms of COVID-19 or self-quarantine under the direction of a health-care provider;
      - A member of your household has COVID-19 or you are caring for a member of your household with COVID-19;
      - You have to take care of a child whose school or childcare facility is closed
      - You are the major earner in your household because the head of household died from COVID-19
      - If you had to quit your job as a direct result of COVID-19
  - b. Requirements:
    - i. You must certify that you are partially or fully unemployed and unable to work because of one or more of the reasons listed above
    - ii. You cannot work from home
    - iii. You are not receiving any paid sick leave
  - c. Benefits:
    - i. Benefits are available for a maximum of 39 weeks (including any weeks which a worker received state unemployment benefits)
    - ii. Benefit amount is \$600 per week (until 7/31/2020) plus ½ of the state's average weekly unemployment benefit, except for those who were eligible but exhausted state unemployment benefits, the amount is \$600 per week plus the full amount of the state benefit

